



Tenwek Hospital College ~ School of Chaplaincy Diploma Application Form

P.O Box 39- 20400 Bomet, Kenya
Email: soc@tenwekhosp.org
Website: www.tenwekhosp.org

Tel Office: +254 (0)20 – 204 5542
Mobile: +254 728 091 900

APPLICATION FOR ADMISSION TO PURSUE A DIPLOMA IN CHAPLAINCY

APPLICATION PROCEDURE

1. Read the application form carefully before filling any information. Give detailed information.
2. Attach photocopies of all academic and professional certificates. If they are not in English send translated and certified copies. Non-English speakers must provide proof of competence in English.
3. **Attach Three (3) recent** colored passport size photographs
4. Send duly completed application form with a bank slip of Kshs.1,000 non-refundable application fee through **KCB Bank Account No. 117986780 Account name:** Tenwek Hospital School of chaplaincy (Cash payment NOT acceptable).

Address Application package to:
The Principal
Tenwek Hospital College ~ School of Chaplaincy
P. O Box 39- 20400
Bomet
Kenya

Drop it at Tenwek Hospital

OR Email to: soc@tenwekhosp.org

*Attach a recent
passport-sized
photograph here*

Part 1: PERSONAL INFORMATION

Last (family) Name _____			Middle Name _____			First Name _____		
Date of Birth _____				Citizenship _____				
Country of Birth _____		County of Birth _____		Passport No*/ID No. _____				
Sex:		Female []		Male []				
Years of formal education in English _____ Level: Primary _____ Secondary _____ Post Secondary _____								
Other Languages spoken or written _____								
Do you have any disability? Yes [] No [] If yes, state nature of disability _____								

Postal Address _____ Code _____
City/Town _____ Country _____
Telephone (Home) _____ (Office) _____
Email _____ Mobile (Applicant) _____

Part 2: PARENT(S)/GUARDIAN

Name _____ Relation to applicant _____
Address _____ Telephone _____
Email _____ Mobile (Parent/Guardian) _____

Part3: RELIGIOUS AFFILIATION

Denomination _____

Protestant Roman Catholic Hindu Muslim Other Specify _____ None:

Practicing Pastors: Ordained To be Ordained None

Part 4: EDUCATION INFORMATION

Please list all the schools, colleges, or universities previously attended (Do not list primary schools)

Name of institution	Area of study	Duration of study		Certificate/Diploma/Degree
		From	to	

Part 5: FEE STRUCTURE PER TRIMESTER

First time admission costs for **Kenyan Students** include:

1. Application fee - **KES 1,000** (*non-refundable*)
2. Student ID **KES 500**
3. Caution money – **KES 3,000**
4. Tuition Fees – **KES 29,000** Boarding fees (**Optional**) – **KES 24,000/**

First time admission costs for **Foreign Students** include:

1. Application Fee - **USD \$10**
2. Student ID **USD \$5**
3. Caution money – **USD \$30**
4. Tuition fees - **USD \$300** Boarding Fees (Optional) – **USD \$240**

Part 6: MODE OF STUDY

Which mode of study would you prefer?

- Full time
- Weekend
- Evening
- School Holidays
- Distance learning/Online

Part 7: ADDITIONAL INFORMATION

How did you learn about Tenwek Hospital College ~ School of Chaplaincy?

<input type="checkbox"/> Newspaper	<input type="checkbox"/> Family/Friend	<input type="checkbox"/> Church Announcement	<input type="checkbox"/> College Prospectus
<input type="checkbox"/> T.V	<input type="checkbox"/> Website	<input type="checkbox"/> Radio	<input type="checkbox"/> Exhibition

Any other (specify) _____

If you were referred by a current student kindly fill in the details below:

Student's Name: _____
Admission Number: _____

Why do you wish to study at Tenwek Hospital College ~ School of Chaplaincy? (Give a brief account)

I certify that all information given is true and accurate to the best of my knowledge. False information may lead to dismissal if admitted.

Signature _____ Date _____

FOR OFFICIAL USE ONLY

Recommendation of College Board: Recommended: Programme _____ Number of years One [] Two [] Three [] Four []
Admission's Committee Decision Approved: Programme _____ Number of years One [] Two [] Three [] Four [] Not Approved: Reason _____
Principal's Signature _____ Date _____

CHECKLIST

To be completed by the applicant: (please confirm that you have attached the below documents by ticking)
<input type="checkbox"/> All the details in the form are complete
<input type="checkbox"/> Bank slip of application fee KES 1,000/
<input type="checkbox"/> Three recent colored passport size photographs
<input type="checkbox"/> All Academic & Professional Certificates (A level or O level Certificate or Transcript is a Must)