**INSTITUTIONAL ETHICS REVIEW COMMITTEE (IERC)**

**SERVICE DELIVERY CHARTER**

**VISION:** Christ-Transformed Health, Lives and World

**MISSION:** Tenwek Hospital is a Christian community committed to excellence in compassionate healthcare, spiritual ministry and training for services to the glory of God.

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| **SERVICES****OFFERED** | **APPLICATION REQUIREMENT** | **COST OF SERVICE** | **WAITING****TIME** |
| **Approval of****Proposal** | * Submit application electronically
* A soft copy of the documents sent to ierc@tenwekhosp.org
* If hard copies will be required, you will be communicated to.
* Payment of application Fee
* Principal investigator shall submit Curriculum Vitae (CV).
 | **TENWEK****AFFILIATED** | **NON - TENWEK****AFFILIATED** | **4-6 weeks** |
| Diploma- 1,000Undergraduate- 1,000Masters- 1,500PHD- 2,000Consultants- 2,000Collaborative- 10,000 | Diploma-2,000Undergraduate-5,000Masters-7,500PHD-10,000Consultants-10,000Collaborative- 20,000 |
| **Review of****Amendments** | * Submit amended copy electronically
* Highlight the amendments
 | Free | Free | **2-4 weeks** |
| **Renewal****applications** | * Duly filled continuing review form and supporting documents
* Study progress report
 | 50% of initial cost | 50% of initial cost | **4-6 Weeks** |
| **Expedited****Applications** | * Submit all required documents electronically
 | 200% of initial cost | 200% of initial cost | **1-2 Weeks** |

**N.B. The estimated waiting time assume the submission was complete. All communications to the applicants are through the IERC chairperson.**

IERC meetings take place every **3rd Tuesday** of the Monthand all complete research applications should get to the IERC by the **2nd Tuesday** of every month for it to be reviewed in that month.

For further information about Tenwek Hospital IERC, click on this link to our website[**https://www.tenwekhosp.org/training/institutional-research-ethics-committee/**](https://www.tenwekhosp.org/training/institutional-research-ethics-committee/)

For any other inquiries and payments contact

IERC Secretariat

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