



## **JOB VACANCY**

### **Position: Consultant Gastroenterologist**

**Job Summary:** Reporting to the Director of Medical Services, the job holder will provide an onsite gastroenterology and endoscopy services to meet the needs of patients treated at Tenwek Hospital.

#### **Principal Duties and Responsibilities:**

1. To provide a high standard and full range of specialist diagnosis, treatment and care to patients who need gastroenterology services.
2. To provide advice and assessment of patients as requested by the medical teams during routine rounds.
3. To cover the day ward, outpatients and endoscopy sessions.
4. To participate in the Tenwek Hospital's audit programme.
5. To contribute to the development of Clinical Quality Standards.
6. To undertake all necessary administrative duties associated with the care of his/her patients, including but not limited to clinical coding, discharge summaries, letters and reports.
7. To be responsible to the Director of Medical Services for the effective and efficient use of the resources under his/her control and for the quality of care delivered.
8. To contribute to the planning and development of endoscopy services.
9. To contribute to Tenwek Hospital's meetings and clinical governance programme.
10. To contribute to the teaching of Tenwek Hospital's residents and staff.
11. To contribute to the academic life of Tenwek Hospital and to promote and undertake research initiatives should this become relevant.
12. Carry out the necessary clinical duties to ensure the optimum care and treatment of patients.
13. Comply with the work schedule as developed by the Hospital.
14. Promote patient care by liaison with all departments.
15. Participate in local and national specialty clinical meetings
16. To maintain and develop professional expertise through self-directed learning and continuous professional development.

#### **Minimum Requirements**

- MBChB or equivalent recognized by KMPDC.
- Master of Medicine degree or equivalent recognized specialty qualification.
- Sub-specialty fellowship recognized by KMPDC.
- Registered or eligible for registration by KMPDC.
- Minimum 5 years experience post-graduate training.
- Should have at least 1-year experience working as a Sub-specialist.
- Excellent interpersonal and communication skills.
- Demonstrated ability to lead a multi-disciplinary team.



## JOB VACANCY

### **Position: Consultant Obstetrician/Gynaecologist (OB-GYN)**

**Job Summary:** The job holder will be expected to provide quality Obstetrics and Gynaecology services to both outpatients and inpatients; and assist in ensuring smooth operations in the clinical department and contribute positively to Tenwek Hospital strategy.

#### **Principal Duties and Responsibilities:**

1. Monitoring and providing appropriate medical and surgical care to patients;
2. Managing of clients for reproductive health both in the inpatient and outpatient;
3. Admitting patients requiring special care followed by investigations and treatment;
4. Carrying out specific procedures, e.g. performing operations and specialist investigations;
5. Overseeing clinical practice of clinical colleagues and ensuring high level of patient safety, quality, and efficiency;
6. Adhering to Jacaranda clinical protocols and standards of care and supporting these practices across the organization;
7. Actively participate in regular meetings to assess quality and safety;
8. Lead and/or assist with campaigns and projects for improvement;
9. Assist with developing standards, protocols, and procedures;
10. Provide clinical expertise and structured continuing medical education to staff;
11. Participate in clinical or operational meetings which require input of a consultant OB/GYN staff;
12. Ensure the efficient use of resources in medical services;
13. Efficient use of diagnostic and pharmacy resources;
14. Must endeavour to provide medical services within budget, you will consult with the Director of Medical Services and the Senior Management team regularly;
15. Continue to keep abreast with trends, developments and the appropriate utilization of technology in the field of medical care on a regular and ongoing basis;
16. Participate in available educational sessions on topics such as clinical budgeting, medical audit, performance appraisal and quality control;
17. Participate in journal review with clinical staff;
18. Study medical literature and other resource material on a regular basis;
19. Attendance at local post-graduate meetings/Continuous Medical education programmes as expected;
20. Any other duties as assigned..

#### **Minimum Requirements**

- MMed in Obstetrics and Gynaecology from a recognized institution.
- Specialist Recognition by the Kenya Medical Practitioners' and Dentists' Board.
- Registered, licenced and retained by the Kenya Medical Practitioners Board.
- Post graduate working experience in a busy maternity facility.
- Should have the desire and ability to enhance the scope of maternal health services to meet and exceed the expectation of the customer.
- Fellow of the College of Obstetrics and Gynaecology of East, Central, Southern Africa (FCOG-ECSA)
- Excellent communication and people skills.
- Ability to positively influence and nurture teamwork.
- High level of customer-satisfaction orientation.
- Expert diagnostic skills.
- Trustworthy and compassionate character.
- Hardworking with a focus on punctuality, accountability, and commitment to patient care .

#### **Skills & Competencies:**

- Commitment to providing high quality care and excellence.
- Ability to work effectively with a team in a culturally diverse environment.
- Ability to use initiative to solve problems is a key competence.



## **JOB VACANCY**

### **Position: Consultant Ophthalmologist**

**Job Summary:** The Consultant Ophthalmologist will be responsible for the diagnosis, treatment and help prevent diseases and injuries of the eyes and related structures.

#### **Principal Duties and Responsibilities:**

1. Manage Ophthalmic conditions by making accurate diagnosis and taking into account both the medical and psychological aspects of patient care.
2. Demonstrate ophthalmic surgical competency.
3. Work as part of multidisciplinary team that includes optometrist, orthoptists and nurses, as well as other specialties.
4. Model efficient and effective clinical services and act as a mentor for both eye clinic staff and ophthalmic mid-level staff.
5. Support and ensure the effective planning and implementation of clinical and outreach services.
6. Work with ophthalmic officers and other relevant local staff to develop and maintain effective identification, treatment and referral systems for eye care services.
7. Provide both clinical training and surgical training for surgeons, ophthalmic clinical officers and other relevant cadres of eye care providers as required.

#### **Qualifications and Skills**

- Bachelor's degree in Bachelor in Medicine and Surgery (MBChB)
- Master of Medicine in Ophthalmology from a recognized institution
- Registration with the Kenya Medical Practitioners and Dentist Council (KMPDC)
- Minimum 3 years' experience in a similar role (Post specialization)
- Must be God- fearing
- Excellent computer skills, including proficiency in MS Office and Microsoft Outlook
- Strong communication skills.



## **JOB VACANCY**

### **Position: General Anesthesiologist**

**Job Summary:** Reporting to the Director of Medical Services, the successful candidate will be responsible for efficient delivery of anaesthesiology services to patients, mentoring medical officers, junior doctors/Interns, Clinical Officer Anaesthetists and overseeing the care of critical patients in the ICU/HDU among others.

#### **Principal Duties and Responsibilities:**

1. Evaluating patients' vital signs, medical histories, allergies, current medication use, and other risk factors;
2. Administering pain relief before, during, and after surgery;
3. Monitoring patients' vital signs during procedures;
4. Administering general, sedative, regional, or local anaesthesia;
5. Continuing care after surgery to control the level of pain relief and consciousness
6. Provide Leadership and teamwork with other medical specialist and nurses;
7. Supervising anaesthesia assistants and certified registered nurse anaesthetists;
8. Informing patients of risks associated with anaesthesia;
9. Complying with medical and hospital procedure policy.

#### **Qualifications, Skills and Experience**

- Expertise in cardiopulmonary resuscitation, airway management, invasive monitoring, renal therapy and mechanical ventilation;
- Competent with Tracheal intubations, intravenous and central line cannulation, defibrillation and cardioversion, providing emergency medication, providing resuscitation inclusive of pacing and pericardiocentesis and care for the patient post resuscitation;
- Compassion, self-motivation and the ability to work under pressure for long hours;
- Good communication (written and verbal) skills;
- Post Graduate Degree in Anaesthesiology from a recognized institution;
- MBChB or its equivalent holding a valid practicing license and retention certificate from the Medical Practitioners and Dentist Council;
- Valid certification in at least either ATLS, ACLS or BLS certification as applicable;
- Sound Clinical knowledge, critical thinking, attention to detail;
- Minimum of 4 years' experience in a busy hospital



## **JOB VACANCY**

### **Position: Human Resource Officer**

**Job Summary:** Reporting to the Human Resources Manager, the successful candidate will be responsible for providing real time human resources support in the assigned division/business unit including recruitment, day to day HR administration, learning and development and employee separation matters in line with established HR policies and procedures.

#### **Key roles and Responsibilities**

1. Coordinate end to end recruiting process and support recruiting efforts by guiding hiring on best practices in recruitment and selection to attract key talent in liaison with HR Manager
2. Coordinate the performance management cycle from objectives setting to performance monitoring and year-end review for the Hospital, ensuring timely submission of reports and their analysis within the hospital.
3. Promote learning and development culture and coordinate the end-to-end training and development process for staff including planning and logistics support.
4. Coordinate General HR operational processes including leave balances, policy reviews, improved employee experience, communication, filling, and documentation and updating the HRIS.
5. Assist with labour relations initiatives through ensuring compliance with the Collective Bargaining Agreements as well as the company rules and regulations in the Hospital;
6. Provide support and advice on staff welfare matters related to staff medical, DOSH, Team building, HR activities and programs and people-related and issues facing the Hospital;
7. Prepare the human resource forecasts for the departments in consultation the Heads of Departments in scoping and justification of proposed and existing roles in line with the business strategy by recommending optimal staff establishment;
8. Support compliance with policies with the labour laws requirements and procedures and implementation of resolutions for audit findings
9. Initiate the separation process and lead the exit of the employees from the Hospital;
10. Support in developing payroll advice reports.
11. Support CBA negotiations and implementations as well as general employee relations.
12. Develop monthly HR reports e.g., staff cost, staff establishment, attrition data, etc.
13. Advise Heads of Departments and line managers on appropriate disciplinary process to determine the most prudent approach;
14. Hold regular meetings with Head of Departments and line managers to establish needs as relates to all HR matters including staffing needs, succession planning, attrition, etc.
15. Ensure that staff have relevant professional licenses and that all other documentation relating to their profession are updated and valid to ensure compliance with required standards and regulatory needs, and
16. Any other responsibilities that may be assigned to the job holder by the supervisor from time to time.

#### **Qualifications, Skills and Experience**

- Bachelor's degree in Human resource management, Social Sciences, Business Administration or any other business-related field from a recognized institution.
- Certified Human Resource Professional (CHRP) qualifications
- Holder of Higher Diploma in Human Resource Management is an added advantage.
- Must be registered in good standing with a valid practicing license from the Institute of Human Resources Management (IHRM).
- Minimum of 5 years' experience as a HR generalist with 2 year's at supervisory level.



## **JOB VACANCY**

### **Position: Radio-Sonographer**

**Job Summary:** To provide effective sonographic services within the laid down standards, operating policies and procedures with the aim of achieving images of high-quality diagnostic value and accurate image interpretation.

#### **Key roles and Responsibilities**

1. Patient preparation before ultrasound procedure.
2. Performing all ultrasound procedures including bedside sonography to our patients.
3. Generate and archive images and accurate patient reports.
4. Taking part in routine inspection of equipment and quality assurance procedures, reporting any deficiencies or malfunction to the appropriate manager.
5. Take responsibility for keeping the department in general and specifically the work area, clean, tidy and safe.
6. Ensuring effective and economic use of resources and report all occurrences of defects which may affect health and safety of patients and hospital personnel.
7. Safeguarding hospital equipment and patient's property from damage, wastage or loss.
8. Safeguarding all confidential information concerning patients and their treatment.
9. Keeping up-to-date with current techniques and developments in sonography.
10. Supervise the activities of trainee radiographers in the department.

#### **Qualifications, Skills and Experience**

- Higher Diploma in Ultrasound
- Diploma in Medical Imaging Sciences
- At least two (2) years working experience in a busy facility
- Registered and with a valid license from Kenya Nuclear Regulatory Authority
- Member of the Society of Radiography in Kenya (SORK)

Proficient in computer applications with good communication skills.

#### **Personal Attributes**

- Must demonstrate high integrity and ethical practice
- Must demonstrate ability to work independently with minimum supervision.
- Attention to detail; Should demonstrate professional expertise in the relevant work area
- Must be a flexible person, who is willing to learn and able to work flexible hours to achieve goals
- Must be a born again and committed Christian with evidence of maturity in faith Ability to translate and communicate biblical values / hospital ethics in personal life and professional life



## **JOB VACANCY**

### **Position: Critical Care Nursing Lecturer – Tenwek Hospital School of Health Sciences**

**Job Summary:** To ensure high quality of nursing education and spiritual growth to nursing students in order to train “medical missionaries” in Kenya to further the Lord’s work.

To evaluate a student’s progress in the Clinical areas of his/her work and ensure that each student is becoming proficient in the procedures taught to them.

#### **Roles & Responsibilities**

1. To be familiar with the Nursing Council procedures and routines as stated by the Nursing Procedure
2. Manual and Placement Manuals and Tenwek CCN & KRCHN Curriculum
3. Teach theory and procedures in each block as assigned by the HOD Nursing/Principal
4. Ensure ongoing evaluation of students through written exams and assignments in block
5. Assist students in research projects as assigned by HOD Nursing/Principal Tutor
6. Participate in scheduled and called College meetings
7. Provide spiritual help for students through block devotions, discipleship groups and individual counselling as needed
8. Perform other duties as assigned by the HOD Nursing/Principal
9. Maintain professional development

#### **Qualifications, Skills and Experience**

- Bachelors in nursing (BSN)
- A Kenya Registered Critical Care Nurse
- 4 years’ teaching and administrative experience
- Supervisory experience
- Tutor certificate





## JOB VACANCY

### Position: Neurosurgical Clinical Officer

**Job Summary:** Responsible for assessment, diagnosis, and management of neurological disorders like brain aneurysms, traumatic brain injuries, seizures, stroke, epilepsy, brain tumors in both adults and children. You would carry out duties including diagnosing, treating, managing, and giving prescriptions to patients undergoing spinal surgery, neurological or brain surgery. This will occur in two main settings, ICU/HDU and Neurosurgical clinic.

#### Duties Include

1. Clinically manage Neurosurgery patients through the continuum of care alongside Neurosurgery Residency team
2. Record patient's medical information and vital signs in order to come up with an appropriate treatment plan.
3. Observe and report patients' medical conditions.
4. Perform specific lab tests, medical screening procedures, and monitoring neurological examination. Interpret laboratory data accurately.
5. Follow up on a patient's medical condition and diagnostic test results and report the required information to the physician.
6. Analyze and prioritize the care of clinically complex patients, including sociocultural, cognitive, functional, nutritional, and educational evaluation, leading to the development of a problem list and patient management plan and communicates to patient, family, and interdisciplinary team. I.e., Develop and implement patient management plans and assist in provision of continuity of care.
7. Management of patients on the ventilator; acute resuscitation of neuro-trauma patients or those with peri-operative complications; extubation and intubation of neurosurgical patients on the ICU.
8. Offer specialized pre- and post-operative care to patients (from clinic to discharge)
9. Patient advocate throughout the care process; Render counselling services to patients and their families, thereby improving their awareness of health issues.
10. Conduct relevant research. Assesses quality of patient care delivery and finds opportunities for changes in practice, rooted in evidence-based standards of care/protocols, which promote positive patient outcomes.
11. Attend the educational program provided for neurosurgical residents so that you can better support the service.
12. Training of ICU/HDU nurses who care for neurosurgical patients.
13. Participate in neurosurgical quality improvement projects, audit, and research, where your work would be acknowledged formally.
14. Working hours are 07:00 to 16:00 on 5 days per week.

#### Academic Qualifications

- Diploma in Clinical Medicine & Surgery
- Certificate in ACLS and BLS
- ECCCO qualifications
- Advanced life support training
- Registration with COC
- Practicing License

#### Skills and Experience

- Evidence of leading a program of education and / or training
- Minimum 3 years' experience in managing neurosurgical conditions.
- Analytical and Judgement skills
- Able to work independently and across disciplines as a member of a multi-disciplinary team.
- Effective organization and time management skills
- Evidence of good IT skills (Intubation / airway management)
- Current acute clinical experience
- Able to communicate effectively with children and adults from various regions of East Africa
- Able to respond to problem situations and to ensure that effective interventions are put in place.
- Understanding that work is patient based and flexibility of hours is required to achieve best clinical care.





## **JOB VACANCY**

### **Position: Mechanical Engineer – CTC**

**Job Summary:** The Mechanical Engineer will play a critical role in ensuring the effective operation, maintenance, and continuous improvement of all mechanical systems within our hospital. This includes the management of HVAC, plumbing, medical gas, and other related mechanical systems to ensure their reliability, efficiency, and compliance with regulatory standards. The successful candidate will work closely with the facility management team to support the delivery of quality healthcare services.

#### **Responsibilities:**

1. Be intimately involved in the building handover from the building contractor and various system suppliers. Learn all aspects of design, maintenance, warranties, and service contracts related to mechanical systems.
2. Installation, operation, and maintenance of mechanical systems within the hospital, including but not limited to HVAC, plumbing, and water treatment systems.
3. Conduct regular inspections and assessments of mechanical systems to identify any issues or potential problems and recommend appropriate corrective actions.
4. Develop and implement preventive maintenance plans to minimize equipment downtime and ensure optimal system performance.
5. Collaborate with vendors to troubleshoot malfunctions of various mechanical equipment.
6. Provide technical expertise and guidance in the procurement process for mechanical equipment and systems, including preparing technical specifications and evaluating bids.
7. Coordinate with other technical departments to ensure seamless integration and operation of mechanical systems with other hospital functions.
8. Assist in the execution of energy conservation initiatives to promote sustainability and reduce operational costs.
9. Stay up-to-date with industry trends, technological advancements, and best practices in mechanical engineering to recommend and implement innovative solutions.
10. Develop and maintain accurate documentation, including equipment records, maintenance logs, and technical manuals.
11. Participate in incident investigations related to mechanical systems failures or malfunctions, and propose appropriate corrective and preventive measures.
12. Continuous training of relevant staff on the safe operation of various mechanical systems.

#### **Qualifications**

- Minimum of Diploma in Mechanical Engineering or a related field.
- Professional certification or licensure as a Mechanical Engineer will be an added advantage.
- Proven experience (3+ years) working as a Mechanical Engineer, preferably in a hospital setting.

#### **Skills & Competencies:**

- Proficiency in MS Office, particularly Excel and Word.
- In-depth knowledge of mechanical systems, including HVAC, plumbing, and water treatment systems.
- Strong analytical and problem-solving skills, with the ability to troubleshoot and resolve mechanical issues effectively.
- Strong communication and interpersonal skills to collaborate effectively with internal stakeholders and vendors.
- Demonstrated commitment to quality, safety, and compliance.
- Flexibility to work evenings, weekends, and on-call shifts as required.



## **JOB VACANCY**

### **Position: Biomedical Engineer – CTC**

**Job Summary:** To oversee performance of routine mechanical and electrical inspections on the oxygen and vacuum plants and to ensure lubrication, inspection and replacement of parts and where necessary, to order and ensure maintenance parts and lubricants needed are available for the plants' operations

#### **Responsibilities:**

1. Preparing reports by using end user data, collected information, trending habits, and using any other relevant information.
2. To ensure compliance with safety regulations and policies related to medical equipment.
3. Stay updated with the latest advancements in biomedical technology, codes, and regulations to ensure the hospital's biomedical systems are up-to-date and in compliance.
4. Collaborate with other maintenance personnel to coordinate biomedical work and minimize disruption to hospital operations.
5. Implementation of Planned preventive maintenance of all the medical equipment as per schedule.
6. Performing of Corrective Maintenance on Medical equipment.
7. Installation of new Medical equipment as per manufactures recommendations.
8. Performing calibration and electrical safety test on Medical Equipment.
9. Training clinicians and other personnel on how to use/handle biomedical machines and equipment, safely and effectively.
10. Maintenance of appropriate records of Breakdown and preventative maintenance.
11. Daily Monitoring of Critical Equipment Uptime.
12. Performing of Monthly Checks on Medical Equipment
13. Liaise between Medical equipment vendors and the hospital for Breakdown and Preventive maintenance.
14. Support inventory management of medical equipment.
15. Responsible for all repairs and maintenance tools and materials in their custody.
16. Ensure tidiness and safety of workstations and sites within the hospital.
17. Recommend materials and supplies for requisition within the workshop stores necessary for efficient delivery of services.
18. Any other related duty assigned by the immediate supervisor.

#### **Qualifications, Knowledge, and Skills**

- Applicants should have a minimum of a Diploma in Biomedical Engineering Technology with a minimum of 3 years' experience in a hospital setup.
- Experience in a cardiac facility will be an added advantage.
- Registration with a professional body (AMEK) will be an added advantage

#### **Skills & Competencies:**

- Proficiency in MS Office, particularly Excel and Word.
- Excellent manual dexterity and ability to use hand and power tools.
- Flexibility to work evenings, weekends, and on-call shifts as required.



## **JOB VACANCY**

### **Position: Electrical Engineer – CTC**

**Job Summary:** The Electrical Engineer responsible for inspections, maintenance, and repairs of electrical systems and equipment. Ensure compliance with codes, diagnose malfunctions, and collaborate with maintenance staff. Promptly respond to emergencies, maintain accurate records, recommend upgrades, and stay updated with industry advancements. Provide guidance and support to other staff.

#### **Responsibilities:**

1. Conduct routine inspections and preventive maintenance of electrical systems, equipment, and devices in accordance with established schedules.
2. Install, repair, and maintain electrical wiring, fixtures, and equipment, ensuring compliance with local and national electrical codes.
3. Diagnose and troubleshoot electrical malfunctions, perform repairs or replacements as needed.
4. Collaborate with other maintenance personnel to coordinate electrical work and minimize disruption to hospital operations.
5. Respond to electrical emergencies promptly and provide immediate solutions to ensure patient safety and uninterrupted medical services.
6. Keep accurate records of electrical maintenance, repairs, and installations, including work performed, materials used, and expenses incurred.
7. Recommend upgrades and improvements to electrical systems and equipment to enhance performance, energy efficiency, and safety.
8. Ensure compliance with all safety regulations and procedures, including lockout/tagout protocols, grounding, and arc flash protection.
9. Stay updated with the latest advancements in electrical technology, codes, and regulations to ensure the hospital's electrical systems are up-to-date and in compliance.
10. Work with procurement department to maintain inventory of electrical supplies and equipment.
11. Provide guidance and support to other maintenance staff on electrical systems and procedures.

#### **Qualifications**

- Minimum of Diploma and/or certification in Electrical Engineering or a related field.
- Valid electrician license issued by the relevant regulatory authority.
- Proven experience as an Electrician, preferably in a healthcare or hospital setting.
- Strong knowledge of electrical systems, codes, and regulations.

#### **Skills & Competencies:**

- Proficiency in MS Office, particularly Excel and Word.
- Proficiency in diagnosing and troubleshooting electrical problems.
- Excellent manual dexterity and ability to use hand and power tools.
- Good understanding of electrical safety practices and protocols.
- Ability to read and interpret electrical schematics, blueprints, and technical manuals.
- Effective communication skills and ability to work collaboratively with a diverse team.
- Exceptional problem-solving skills and attention to detail.
- Physical stamina and ability to work in physically demanding environments.
- Flexibility to work evenings, weekends, and on-call shifts as required.
- Demonstrated commitment to quality, safety, and compliance.



## **JOB VACANCY**

### **Position: Maintenance Manager – CTC**

**Job Summary:** The Maintenance Manager – CTC will be responsible for overseeing the maintenance and repair of all hospital equipment, systems, and facilities, ensuring their optimal functionality and compliance with safety and regulatory standards. This role requires a thorough understanding of healthcare facility management and the ability to lead a team of maintenance personnel efficiently. The Maintenance Manager will work closely with other departments to ensure uninterrupted hospital operations and to create a safe, comfortable, and efficient environment for patients, staff, and visitors.

#### **Responsibilities:**

1. Develop and implement a comprehensive maintenance program for the hospital's equipment, systems, and facilities.
2. Coordinate with various CTC departments to help identify and refine their needs and requirements to develop various types of designs and operations as well as maintenance briefs.
3. Oversee the installation, maintenance and repair activities of mechanical, electrical, plumbing, HVAC, and other technical systems within the hospital.
4. Ensure compliance with regulatory requirements, safety standards, and industry best practices.
5. Conduct regular inspections and preventive maintenance checks to identify and address potential issues before they impact operations.
6. Provide sound technical and engineering input in the planning and upgrading of CTC infrastructure (regular and long term) and to review and advice on the design of new developments, renovations and upgrades.
7. Develop various types of action, contingency and emergency response plans and implement safety and fire prevention policies and procedures of the hospital.
8. Foster a culture of safety, teamwork, and continuous improvement among the maintenance staff.
9. Coordinate and supervise maintenance staff, including hiring, training, and performance evaluations.
10. Collaborate with external vendors, contractors, and suppliers to obtain necessary equipment, spare parts, and services.
11. Work with the procurement department to manage the hospital's inventory of maintenance supplies and equipment, ensuring adequate stock levels and proper documentation.
12. Develop and manage the department's budget, monitoring expenses and identifying cost-saving opportunities.
13. Maintain accurate records of maintenance activities, including work orders, service contracts, and equipment maintenance histories.
14. Ensure the implementation of sustainability initiatives within the hospital's maintenance operations.
15. Respond promptly to maintenance emergencies and coordinate the necessary actions to minimize disruptions and ensure safety.
16. Stay updated on advancements in maintenance technology and industry trends, recommending improvements to enhance efficiency and effectiveness.

#### **Qualifications**

- Bachelor's degree in an Engineering field or higher National Diploma in Engineering, Facilities Management, or a related field.
- Proven experience (5+ years) as a Maintenance Manager, preferably within a healthcare setting or similar high-level facility.
- Strong technical knowledge and understanding of mechanical, electrical, plumbing, and HVAC systems.
- Familiarity with regulatory requirements and safety standards applicable to healthcare facilities.
- Registration with the Association of Medical Engineering of Kenya will be an added advantage.

**Skills & Competencies:**

- Bachelor's degree in an Engineering field or higher National Diploma in Engineering, Facilities Management, or a related field.
- Proven experience (5+ years) as a Maintenance Manager, preferably within a healthcare setting or similar high-level facility.
- Strong technical knowledge and understanding of mechanical, electrical, plumbing, and HVAC systems.
- Familiarity with regulatory requirements and safety standards applicable to healthcare facilities.
- Registration with the Association of Medical Engineering of Kenya will be an added advantage.

**How to apply:**

**Submit your detailed resume, a cover letter and a \*statement of faith outlining your qualifications and why you believe you are the ideal candidate for this role.**

**Addressed to:**

**The Human Resources & Administration Director  
Tenwek Hospital  
P.O. Box 39 – 20400  
BOMET**

**Applications should be sent directly through the email: [recruit@tenwekhosp.org](mailto:recruit@tenwekhosp.org) by 21st July 2023 with the position being applied for as subject line.**

**Only shortlisted applicants will be contacted.**

**We do not charge any fee for receiving your CV or for interviewing and all communications will be done through official line and email**

**NOTE: Hard Copy applications will not be accepted. Any form of canvassing will lead to automatic disqualification.**

**\*What is a statement of faith?**

*A statement of faith should describe your Christian faith and how you see it as relevant to your involvement with Tenwek Hospital. The statement can either be incorporated into the cover letter or submitted as a separate document and should include, at a minimum, a description of your spiritual disciplines (prayer, study, etc.) and your current fellowship or place of worship.*